



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

June 21, 2020

Office Order No.:100-2020

Mr. Md. Nurannabi (139), Senior Executive Officer, Internal Audit Dept., Pekua Full Fledged Service Centre is hereby assigned to sign on Bima Dalil (policy schedule) as an authorized officer and he is also assigned to Processing Maturity files.

This Order shall come into force with immediate effect and shall remain valid until further order.

Mr. Thahidur Rashid Dipu (2362), Messenger, Office of the Deputy Managing Director & Company Secretary, Head Office, Dhaka is hereby transferred to Policy Servicing & Claims Department, Head Office Dhaka and he will work at Policy Servicing & Claims, (Ext.) 6th floor, Head Office Dhaka under supervise of Mr. Mohammed Monir Hossain (0374), VP, Policy Servicing & Claims. He will also work at one stop Service Cell, Head Office, Dhaka in addition to his existing duties in the same premises until further order.

Mr. Thahidur Rashid Dipu is advised to report his joining to JSVP & Incharge, Policy Servicing & Claims Dept., Head Office, Dhaka by 24-06-2020 with a copy to the Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder

Senior Vice President (Admin)

- Mr. Md. Nurannabi (139), Senior Executive Officer
- Mr. Thahidur Rashid Dipu (2362), Messenger

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The EVP & Incharge (I/A)
7. The JSVP & Incharge, Policy Servicing & Claims Dept.
8. Mr. Mohammed Monir Hossain(0374), VP, Policy Servicing & Claims.
9. Master file
10. Office Order file
11. Personal file
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-01.
2. The EVP & Incharge, Cox's Bazar Zone-03.
3. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com

